

## How Does the Program Work?

Here is a step-by-step breakdown of how you can take advantage of this program to start saving money on your energy costs.

1. Call VEC and request your free in-home energy evaluation.
2. Our trained energy evaluator will contact you to schedule and complete your inspection.
3. You decide which suggested improvements you want to make and select a TVA/VEC-qualified weatherization contractor to perform the work.
4. The contractor will perform the work and you pay the contractor for the work. (You may perform some qualifying improvements yourself.)
5. Call your VEC evaluator to schedule a follow-up inspection.
6. An energy evaluator will perform a follow-up inspection.
7. Submit your paid receipts to VEC
8. VEC reimburses you up to 50% of all qualifying expenses with a maximum rebate of \$500 (some limits apply).

*To qualify for rebate,  
steps 2-7 must be completed  
within 90 days.*

## What Items are NOT Eligible for Rebates?

Water Heaters (including tankless)  
Dishwashers  
Refrigerators  
Room Air Conditioners  
Programmable Thermostats  
(on existing HVAC)  
Window Film/Solar Sunscreen  
Radiant Barriers  
Clothes Washers  
Clothes Dryers  
Insulated Garage Doors  
Storm Doors

For more information about how an in-home energy evaluation can start saving you money, contact Volunteer Energy Cooperative's Department of Marketing and Economic Development at:

**423-334-7053**

or dial your local Volunteer Energy Cooperative Service Center and enter extension 7053.

**If You Are Ready  
to Get Serious  
About Energy  
Conservation**



**We Are Ready  
to Help.**



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## Volunteer Energy Cooperative Wants to Help You Get More for Your Money

If you are ready to spend \$150 or more on money-saving improvements to your home, VEC and TVA are ready to help with rebates and free in-home energy evaluations to help you choose the improvements that will get you the biggest possible return on your investment.



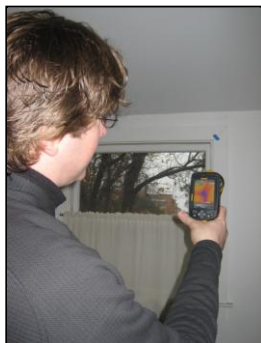
A trained energy efficiency evaluator will come to your home and recommend steps

you can take to save money on your energy bills.

If you spend at least \$150 on recommended improvements, VEC and TVA will rebate up to 50% of the cost



of qualifying improvements with a maximum of \$500.



You get a free inspection, professional advice, rebates, and lower electric bills.

This program won't last forever – act quickly to take advantage of this offer.

## What Does This Program Provide for VEC Customers?

1. A free in-home evaluation
2. Cash incentives to customers who make improvements based on the evaluation within 90 days: up to 50% of the cost of improvements with a maximum of \$500 (some limits apply)
3. A follow-up inspection

## How do I Qualify?

1. Must agree to an in-home evaluation completed by a VEC-approved /TVA- certified evaluator
2. Can be a manufactured or stick-built home. Must have had permanent VEC electric service for a minimum of one year - Homeowners and owners of rental properties are eligible
3. Must read and sign an agreement to participate in the program
4. Must use VEC-approved, TVA-qualified contractors (some work can be completed by the homeowner with pre-approval from VEC.)

## What Types of Improvements Qualify for Rebates?

Type of <u>Project</u>	Maximum <u>Rebate</u>
Replace Windows	\$500
Storm Windows	\$500
Duct Repair/ Replacement	\$500
Rehabilitation (glass replacement, door replacement, etc.)	\$250
Replace Heat Pump	\$250
Attic Insulation/ Static Ventilation	\$500
Floor/Perimeter Insulation/Ground Cover	\$500
Knee Wall Insulation	\$500
Air Sealing	\$500
Homeowner-Installed Improvements (caulk, weather stripping, etc.)	\$250
HVAC Tune Up/ Repair	\$150

**Call for a more detailed list.**



## TVAVEC In-Home Evaluation Program Agreement to Proceed

### Important Notice to Homeowner

1. Read this agreement thoroughly before signing it.
2. Choose only TVA-qualified weatherization contractors to complete work.
3. Be sure that the program requirements are followed completely.

I understand that a VEC-approved TVA-qualified evaluator, scheduled by VEC, must inspect my home prior to improvements being made. Inspectors will only inspect areas of the home that are accessible to them.

I understand that I (or at least one homeowner) must be present for the home evaluation, as well as a minimum of one follow-up inspection.

I understand that by participating in the In-Home Evaluation Program, I agree that my electric consumption will be released to a third party. This information will only be used to evaluate my home and it will not be sold or released to anyone else.

I understand that my electric usage may be evaluated at a later date to provide TVA with data to assess the effectiveness of this program.

I understand that VEC highly recommends the installation of carbon monoxide detectors for houses in which energy efficiency improvements are performed.

I understand that I can do some work myself according to the program guidelines. For the other improvements, I must use a VEC-approved TVA-qualified weatherization contractor.

I understand that once the home improvement recommendations have been made, the **work must be completed within 90 days** and I must submit the required documentation to VEC. If documentation is submitted after the deadline, I understand I will not be reimbursed according to program guidelines.

I understand that it is my responsibility to pay the contractor. I will submit copies of payment documentation to VEC before reimbursement processing can begin.

I understand that I will only be reimbursed according to the program guidelines for the improvements recommended by the TVA-qualified home evaluator.

I understand that the ultimate determination of qualified home improvements is the decision of VEC and that decision is final.

I understand that it is recommended for me to get more than one estimate from VEC-approved TVA-qualified contractors.

I understand that the VEC/TVA In-Home Evaluation Program upgrades involve an agreement between the weatherization contractor and me. I understand that if any problem occurs, I must

contact the contractor who installed my upgrades to resolve the problem. The contractor is responsible for correcting any issues that I may have within the program guidelines.

I understand that VEC only manages the inspections and is not responsible for the installation or its operation or any issues between the homeowner and contractor.

**I understand that participating in this program does not guarantee that I will have lower electric bills. Bills can increase due to weather, rate increases, and lifestyle changes.**

I agree to furnish and attach a copy of the property Warranty Deed or property tax notice to verify that I am the homeowner.

**It's time to take the next step:**

- 1. Sign and return this Agreement to Proceed with proof of ownership attached (copy of warranty deed or property tax notice).**
- 2. An Evaluator will be notified to schedule an appointment for an In-Home Energy Evaluation upon receipt of Agreement to Proceed and proof of home ownership.**

The property address is: \_\_\_\_\_

VEC Account # \_\_\_\_\_

List a phone number where we can reach you to set up an appointment. \_\_\_\_\_

**By signing this agreement, I certify that I own this home and have read and agree with the statements on this Agreement.**

Signature \_\_\_\_\_

Date \_\_\_\_\_

(Print Name) \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

(Print Name) \_\_\_\_\_

**Please return this form to:**

Volunteer Energy Cooperative, Attn: MED Department, P. O. Box 277, Decatur, TN 37322



## TVAVEC In-Home Evaluation FAQ

What can be replaced/repared through this program?

- Replacement windows, storm windows, duct repair/replacements & sealing (air distribution only), rehabilitation work<sup>1</sup>, replacement HVAC, attic insulation/ventilation, floor or wall insulation, ground cover, knee wall insulation, air sealing, caulking, weather stripping, and HVAC tune-up

What does not qualify?

- Water heaters, clothes washers or dryers, dishwashers, refrigerators, insulated garage doors, room air conditioners, and programmable thermostats, storm doors, window film / solar sunscreen, radiant barriers

What qualifies a home to participate?

- The home must have had permanent VEC electric service for a minimum of one year.
- You must be the homeowner to participate in this program.

What happens once I agree to participate?

- You must sign an Agreement to Proceed and the other required paperwork and agree to an in-home evaluation to be completed by a VEC-approved TVA-certified evaluator. Once this is complete, the evaluator will evaluate the home and make recommendations for improving energy efficiency. You have 90 days to make the upgrades and must spend a minimum of \$150 to qualify for reimbursements.<sup>2</sup> When the improvements are complete, payment documentation to Volunteer Energy Cooperative and a follow-up evaluation will be scheduled. VEC will then submit the Request for Reimbursement to TVA and you will receive your rebate within 8 weeks.

How many times can I apply for a rebate?

- You may apply for a rebate only once. All receipts must be collected and turned in together.

Who pays the contractor?

- You are responsible for paying the contractors.

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<sup>1</sup> some improvements must be pre-approved by VEC – see Rebate Schedule on reverse

<sup>2</sup> some limitations apply – see Rebate Schedule

What qualifies for reimbursement?

**See the Rebate Schedule below.**

<i>Evaluator Recommendation</i>	<i>Rebate-50% of the cost of qualified improvements, up to a maximum of:</i>	<i>Requirements</i>
<b>Replace windows</b>	\$500	<ul style="list-style-type: none"> <li>• Must meet ENERGY STAR requirements (officially branded with a sticker)</li> <li>• Does not qualify for financing program</li> </ul>
<b>Storm windows</b>	\$500	<ul style="list-style-type: none"> <li>• Must meet TVA <i>energy right</i><sup>®</sup> requirements</li> </ul>
<b>Duct repair/replacement &amp; sealing</b>	\$500	<ul style="list-style-type: none"> <li>• For existing HVAC only</li> <li>• Air distribution only</li> </ul>
<b>Rehabilitation work</b>	\$250	<ul style="list-style-type: none"> <li>• Minor repair work such as broken glass, glazing or prime door replacement; includes whole house attic fan removal, sealing, <u>and</u> insulation of the affected area</li> <li>• Must have VEC pre-approval</li> </ul>
<b>Replace Heat Pump</b>	\$250	<ul style="list-style-type: none"> <li>• Must meet ENERGY STAR requirements</li> <li>• Must meet TVA <i>energy right</i><sup>®</sup> requirements</li> <li>• Must be installed by a QCN contractor</li> <li>• Split system must be replaced as single unit</li> </ul>
<b>Attic Insulation and/or Static Ventilation</b>	\$500	<ul style="list-style-type: none"> <li>• Must meet TVA <i>energy right</i><sup>®</sup> requirements</li> <li>• Power ventilation devices do not qualify</li> </ul>
<b>Floor or Perimeter Insulation and Ground Cover</b>	\$500	<ul style="list-style-type: none"> <li>• Must meet TVA <i>energy right</i><sup>®</sup> requirements</li> <li>• Must comply with applicable building codes</li> </ul>
<b>Knee Wall Insulation</b>	\$500	<ul style="list-style-type: none"> <li>• R-19 or greater, conditioned space only</li> </ul>
<b>Air Sealing (including weather-strip and caulk)</b>	\$500	<ul style="list-style-type: none"> <li>• Must meet TVA <i>energy right</i><sup>®</sup> requirements</li> <li>• Must be performed by QCN contractor or homeowner-installed as noted below</li> </ul>
<b>Homeowner installed insulation, caulk, weather-strip, rehabilitation (as defined above)</b>	\$250	<ul style="list-style-type: none"> <li>• Only the cost of materials may be claimed</li> <li>• Must have VEC pre-approval</li> <li>• Does not qualify for financing program</li> </ul>
<b>HVAC tune-up (testing)</b>	\$150	<ul style="list-style-type: none"> <li>• Must be performed by QCN contractor</li> <li>• Clean or replace air filters</li> <li>• Clean &amp; inspect condenser coils</li> <li>• Clean &amp; inspect condensate drain</li> <li>• Check thermostat operation</li> <li>• Inspect, clean &amp; straighten any bent fins</li> <li>• Inspect for proper fuse size &amp; type</li> <li>• Check input voltage and current</li> <li>• Clean, inspect &amp; lubricate condenser coil fan motor</li> <li>• Clean, inspect &amp; lubricate evaporator coil blower motor</li> <li>• Clean &amp; inspect evaporator coil (if accessible)</li> <li>• Inspect electrical wiring</li> <li>• Check for sequence of operations in cooling mode</li> </ul>

Contact Paige Finnell for more information about this program 423-334-7053.